

2026 Application for Rental of Greenhills Facilities

Applicant _____ Application Date: _____

Complete Mailing Address: _____

E-Mail Address: _____ Phone #: _____ Date of Birth: _____

Day(s)/Date(s) Requested: _____ Facility Requested (Circle One): **Shelter Commons Market Stand Other:** _____

Time Requested: For Shelter (Circle One): 11 pm-3 pm or 4pm-8 pm **Time Requested for all Other Facilities:** _____

Intended Use of Facility: _____
 (Type of activity, instruction, party, etc. Be specific. The Village has the right to deny use for any reason.)

Are you selling tickets, chances, products, etc.? Yes No If yes*, what: _____
 *requires approval by Village

Are you advertising this activity? Yes* No If yes, how and to whom: _____
 * If yes, advertising must be reviewed/approved by Village.

What form of entertainment will you have? None DJ Live band Other: _____

Expected number of attendees: _____ Age groups to be present: Youth _____ Teens _____ Adults _____

Will food be served? Yes No Will alcohol be served? Yes (if yes, permit may be required) No

Will your require electric? Yes No If yes, there is a Fee of \$10 per hour

NOTE: On the day of the event, the applicant must be present and remain on-site at all times. Applicant is responsible for after event cleanup. Failure to do so will result in the automatic loss of the full amount of any deposit that may be required.

< - - - - NO REFUNDS - - - - >

Facilities Requested:	Resident/ Pool Member _____	Non-Resident _____
PICNIC SHELTER (MAXIMUM 4 HOURS):	PAYMENT IN FULL REQUIRED TO HOLD RESERVATION:	PAYMENT IN FULL REQUIRED TO HOLD RESERVATION:
Deposit	NA	NA
Rental Rate	\$125/use by res or member (4 Hr.)	\$225/4 Hr.
Mon-Thurs	\$150/use by res or member (4 Hr.)	\$250/4 Hr.
Fri-Sat-Sun+Holidays		
w/pool passes @\$7.00 (Purchase at Gate)	Note: Pass is required for anyone entering the pool grounds.	Note: Pass is required for anyone entering the pool grounds.
COMMONS:		
Deposit	\$500	\$750
Rental Rate	+\$10/hr. electric	+\$100/hr. + \$10/hr. electric fee
MARKET STAND		
Deposit	\$75	\$150
Rental Rate	\$25/Hour+\$10/hr. electric fee	\$75/Hour+ \$10/hr. electric fee

Some facility rentals require a deposit. The amount of the deposit varies depending on the rental fee. Some facility rentals require other expenses, including, but not limited to: ___ insurance coverage; ___ alcohol and/or parade permits; ___ security; ___ clean-up.

HOLD HARMLESS CLAUSE

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, and hold harmless the Village of Greenhills against any and all claims, demands, suits, losses, including all costs connected therewith, for any damage that may be asserted, claimed or recovered against or from the Village of Greenhills, its elected and appointed officials, employees, volunteers, or all others working on behalf of the Village of Greenhills, by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out of the alleged negligence of the Village of Greenhills and/or in any way connected or associated with this contract.

Furthermore, as the Applicant, I hereby acknowledge that I have read the Rules and Regulations related to renting Village of Greenhills facilities and do agree to abide by those rules. Applicant understands that the full amount of the deposit will be retained if any cleanup or repair is required after the event.

Signature of person accepting responsibility for this function

Print Name of Above: _____

For Office Use Only Reservation approved by: _____

Deposit amount: _____ Payment required by: date of application Date paid: _____ Receipt #: _____

Rental fee: _____ Payment required by: _____ Date paid _____ Receipt #: _____

Documentation submitted for: Insurance Permits Alcohol other _____

Additional comments: _____

After-Event inspection results: _____ Amount of Deposit to be refunded: \$ _____

Distribution and/or Approved By: Municipal Manager _____

Police Chief _____ Fire Chief _____