

**VILLAGE OF GREENHILLS, OHIO
RENTAL INSPECTION AFFIDAVIT**
Please complete all fields completely and legibly.

I, _____, state the following on ____ / ____ / 20____:
(owner or officer of owner) (today's date)

The PROPERTY located at _____, Greenhills, Ohio 45218, is
(property address/unit no.)
being rented or is available to be rented in the Village of Greenhills. I certify that the property or properties listed on this application are in compliance with the Greenhills Property Maintenance Code.

The owner of record for the PROPERTY named above is:

NAME: _____

ADDRESS: _____

PHONE/EMAIL: _____

I am seeking a RENTAL PERMIT or CONDITIONAL RENTAL PERMIT for the following reason(s):

- Initial inspection
- Change in ownership (Date of change: ____ / ____ / 20____)
- Change in occupancy (Date of change: ____ / ____ / 20____)

NEW OCCUPANT NAME(S): _____

NEW OCCUPANT PHONE/EMAIL: _____

- Expiration of previously issued permit

OWNER/AGENT PRINTED NAME: _____ PHONE: _____

OWNER/AGENT SIGNATURE: _____ DATE: _____

- An application fee of \$35 is due for each unit/property. Multi-unit apartment buildings are \$5.00/unit with a minimum of \$35.00.
- Checks are payable to the Village of Greenhills, 11000 Winton Road, Greenhills, Ohio 45218.
- A re-inspection fee of \$50 is due if a re-inspection is required for any reason.

The Village may be reached at (513) 825-2100 for questions.

--- FOR VILLAGE STAFF USE ONLY---

DATE RECEIVED: _____ RECEIVED BY: _____ FEE: \$ _____ RECEIPT #: _____

<u>Inspection Information</u>	
Date: _____	Location: _____
Time: _____	Contact: _____