



Building Department Questions

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### **Minimum information for roofing submittal**

1. Provide scope of work i.e.) tear off and replace roof covering or install over existing roof covering
2. How many layers of roof covering are installed before new roof covering?
3. Provide materials list.
4. Provide square footage of roofing.

### **Requirements for roofing inspections**

1. Provide pictures of roof deck after roof covering has been removed. (if tear off)
2. Provide pictures of any replaced / repaired sheathing.
3. Provide pictures of flashing.
4. Provide pictures of ice barrier and underlayment.
5. Provide pictures of roof covering attachment.
6. Schedule a final inspection and have available on-site the pictures required in #1- #5

#1 - #5 pictures can alternatively be emailed to [Plans@natinspect.com](mailto:Plans@natinspect.com). If the pictures are emailed please provide the permit number and the address in the subject line.