VILLAGE OF GREENHILLS, OHIO
RENTAL INSPECTION AFFIDAVIT
Please complete all fields completely and legibly.

I, _____, state the following on _____ / _____ / 20_____:
(owner or officer of owner) **(today's date)**

The PROPERTY located at _____, Greenhills, Ohio 45218, is being rented or is available to be rented in the Village of Greenhills. I certify that the property or properties listed on this application are in compliance with the Greenhills Property Maintenance Code.
(property address/unit no.)

The owner of record for the PROPERTY named above is:

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

I am seeking a RENTAL PERMIT or CONDITIONAL RENTAL PERMIT for the following reason(s):

- ☐ Initial inspection
- ☐ Change in ownership (Date of change: _____ / _____ / 20_____)
- ☐ Change in occupancy (Date of change: _____ / _____ / 20_____)
- ☐ Expiration of previously issued permit

OCCUPANT #1 NAME: _____ OCCUPANT #2: _____

OCCUPANT #1 PH. #: _____ OCCUPANT #2 PH. #: _____

OCCUPANT #1 EMAIL: _____ OCCUPANT #2 EMAIL: _____

**Please list ALL current adult occupants. If more than 2 occupants, please attached additional page*

OWNER/AGENT PRINTED NAME: _____ PHONE: _____

OWNER/AGENT SIGNATURE: _____ DATE: _____

- *An application fee of $35 is due for each unit/property. Multi-unit apartment buildings are $5.00/unit with a minimum of $35.00.*
- *Checks are payable to the Village of Greenhills, 11000 Winton Road, Greenhills, Ohio 45218.*
- *A re-inspection fee of $50 is due if a re-inspection is required for any reason.*

The Village may be reached at (513) 825-2100 for questions.

--- FOR VILLAGE STAFF USE ONLY---

DATE RECEIVED: _____ RECEIVED BY: _____ FEE: $_____ RECEIPT #: _____

Inspection Information
Date: _____ Contact Name: _____
Time: _____ Contact Phone: _____
Start Location (Multiple Inspections): _____